PROJECT / EVENT WORKFORCE PLANNING

Plan the workforce needed for a project or event by mapping out what roles are needed and for how long. This will help your volunteers know what is expected of them and how much time they'll be expected to give.

Follow this up by displaying the "Club Role Sign Up Sheet" on your noticeboard with what is needed so people can indicate their availability.

England Rugby

		TIME/DAY															
TASK	WHO?																

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