

## TO DO LIST: LIGHTING

Task	Actions	Associated Cost	Complete
<b>Switch on to switching off</b>	<ul style="list-style-type: none"> <li>- Put posters and visual aids to remind people to turn off lights</li> </ul>	£	
<b>Solve the light switch puzzle</b>	<ul style="list-style-type: none"> <li>- Label light switches so that you know which ones you want to turn on for specific areas</li> </ul>	N/A	
<b>Make the most of the daylight</b>	<ul style="list-style-type: none"> <li>- Check how often and how well your windows are cleaned</li> <li>- Check that any roof lights are being used effectively</li> </ul>	N/A	
<b>Reduce unnecessary lighting</b>	<ul style="list-style-type: none"> <li>- Look at the lighting levels in all areas; involve clubhouse users in this activity. The aim should be to decrease the lighting in non-essential areas by selectively removing excess lighting fittings</li> <li>- In areas like offices, look to prioritise localised “task” lighting rather than increasing the light output of a whole room</li> </ul>	£-££	
<b>Automate lighting in little used areas</b>	<ul style="list-style-type: none"> <li>- Fit Passive infrared sensors in toilets, changing rooms, corridors and little used areas</li> </ul>	£-££	
<b>Install daylight sensors</b>	<ul style="list-style-type: none"> <li>- If your club gets good daylight, consider fitting Photocell sensors to switch off lights when the natural daylight is sufficient</li> </ul>	£-££	
<b>LED Lighting</b>	<ul style="list-style-type: none"> <li>- Where possible, replace old lighting with LED lighting</li> <li>- Try to calculate the relative cost of running an LED system against your current system as some fittings are more suitable for replacement than others: for more information, please see the RFU best practise guide for LED Lighting.</li> </ul>	£-££	
<b>Let the sunshine in</b>	<ul style="list-style-type: none"> <li>- Save on your energy bills by investigating adding extra windows, roof lights or light tunnels to maximise the use of natural light in your clubhouse</li> </ul>	££-£££	
<b>Take control of car park lighting</b>	<ul style="list-style-type: none"> <li>- Look carefully at your exterior lighting needs</li> <li>- Fit photocells to restrict exterior lighting to hours of darkness</li> </ul>	£-££	

	<ul style="list-style-type: none"> <li>- If exterior lighting is not required all night also fit a time switch to allow for separate settings</li> <li>- Consider movement detectors for security lighting</li> </ul>		
<b>LED Floodlights – ideal for car parks</b>	<ul style="list-style-type: none"> <li>- Replace your older floodlights with LED alternatives to save up to 60% on your energy bills</li> </ul>	££-£££	
<b>Check off energy savings</b>	<ul style="list-style-type: none"> <li>- Create checklists for end of day actions – what to shut off when leaving</li> <li>- Get this signed off by a responsible person each evening</li> </ul>	N/A	

NOTES: