

TO DO LIST: HOT WATER & HEATING

Task	Actions	Associated Cost	Complete
Stop overheating your clubhouse	<ul style="list-style-type: none"> - Carry out regular checks to the thermostat settings - Discuss temperature at staff meetings/briefings 	N/A	
Control hot water temperatures	<ul style="list-style-type: none"> - Reduce hot water storage temperatures 	N/A	
Don't let your heat escape!	<ul style="list-style-type: none"> - Use posters to encourage people to close doors and windows when heating is on - Brief staff to adjust thermostats rather than open doors/windows 	£	
Ensure boilers are on timers	<ul style="list-style-type: none"> - Install timer controls to your boilers 	£	
Set boiler timers to match building use	<ul style="list-style-type: none"> - Adjust your preheating periods to match weather conditions - Regularly check all time controls to ensure they are correct for your planned usage - Check the heating is turned off before leaving 	N/A	
Keep heaters clear	<ul style="list-style-type: none"> - Check the layout of your clubhouse to ensure heating surfaces are not obstructed 	N/A	
Sequence your boilers	<ul style="list-style-type: none"> - Check that the minimum number of boilers are firing at any one time - Set boiler thermostats to fire on an increasing range - If you have multiple boilers, consider installing sequencing controls 	£	
Turn off heating boilers in the summer	<ul style="list-style-type: none"> - Arrange for boilers to be turned off through summer 	N/A	
Be boiler smart	<ul style="list-style-type: none"> - Consider turning off boilers when club unoccupied - If you have multiple boilers, consider turning off all but the smallest one 	N/A	
Redundant fireplaces and chimneys	<ul style="list-style-type: none"> - Carry out checks to identify any issues you may have - Block off and remove redundant fireplaces, flues, stacks, exhaust vents and chimneys 	££-£££	
Draught-proof windows and doors	<ul style="list-style-type: none"> - Carry out a survey to identify where draught proofing is needed 	£	

	<ul style="list-style-type: none"> - Fit draught proofing to all external doors and internal doors that separate cold and warm areas (e.g. cellars) - Draught-proof all windows 		
Ensure the thermostat is in the right place	<ul style="list-style-type: none"> - Check your thermostat locations - Where appropriate, change to representative locations where there is a free flow of air away from windows, heat sources and draughts 	£	
Ensure you have a modern thermostat	<ul style="list-style-type: none"> - Replace your thermostat with a modern more accurate unit 	£	
Upgrade to a smart thermostat	<ul style="list-style-type: none"> - Replace older or inaccurate controls with smart internet-enabled thermostats to allow you remote control - Reduce heating times when you know you will have low occupancy or greater outside air temperatures 	££	
Ensure all pipework is insulated	<ul style="list-style-type: none"> - Insulate all heating pipework (except when it gives useful heat) 	£-££	
Install Thermostatic Radiator Valves (TRVs)	<ul style="list-style-type: none"> - Install TRVs to provide localised and less wasteful heating controls 	£-££	
Insulate Boilers	<ul style="list-style-type: none"> - Check your boilers are adequately insulated (min. 50mm thick insulation) - Fit 50mm thick mineral fiber mat with a foil laminate to the inside of the boiler casing where insulation inadequate 	£-££	
Install cavity wall insulation	<ul style="list-style-type: none"> - Install cavity wall insulation where appropriate 	£-££	
Install solid wall insulation	<ul style="list-style-type: none"> - Insulate solid walls 	££	
Insulate roof spaces	<ul style="list-style-type: none"> - Install 270mm blanket style insulation in roof spaces 	£-££	
Splitting your heating systems	<ul style="list-style-type: none"> - Check your heating installation - Consider the possibility of installing a dedicated hot water boiler or a hot water generator 	££-£££	

NOTES: