



Please note all role descriptions are for guidance only. Please adapt/add to this basic information to ensure it is relevant to your club's requirements.

Health & Safety Officer

Purpose

To make sure your club is a safe place for all members and visitors.

Key aspects of the role

1. Implement Health & Safety policy

Prepare and annually review the club's Health & Safety policy. Ensuring the policy is enacted.

2. Lead on Health & Safety

Provide guidance for club events, identify Health & Safety training needs and ensure they are met. Manage contacts with external agencies where required.

3. Carryout Risk Assessments and put solutions in place

Ensure risk assessments are carried out and reasonable solutions put in place to ensure the safety of members and visitors. Utilise the RFU Online Risk Assessment Tool to help assess the risks within your premises - <http://englandrugbyinsurance.co.uk/risk-assessment-tool>

Is this the role for you?

If you are well-informed on health and safety issues, able to assess where hazards may occur and take appropriate action to prevent or mitigate them, this could be the role for you.