



AGENT ACTIVITY DECLARATION – CHAMPIONSHIP AND BELOW
Effective from 14 January 2019

The purpose of this Agent Activity Declaration (‘Declaration’) is to ensure full transparency is provided to all parties in respect of fees, payment and representation relating to the recruitment or retention of a Player at a Club. It is understood that some fees might be a 100% P11D liability for the Player, while in other cases the liability may be split between the Player and the Club. This declaration provides for both approaches.

This Declaration must be completed by all parties correctly and accurately when a Player enters into an agreement with a Club (or if centrally contracted, with a Home Union) and regardless of whether or not an Agent has been acting for either the Player or the Club/Union. This is a requirement of RFU Regulation 8.4.4.

SECTION 1: THE PARTIES

NAME OF CLUB:

NAME OF PLAYER:

DATE OF SIGNATURE OF PLAYER CONTRACT: / /

CLASSIFICATION OF CONTRACT: Professional Player /Academy Player (delete as appropriate)

Please set out below the name(s) of all registered agents, unregistered agents and/or other third parties involved in any way in the approach or negotiation in relation to the transfer, employment or registration of the Player:

NAME(S) OF INDIVIDUAL(S)

OR

Please insert “NOT APPLICABLE” below to confirm if no registered agent, unregistered agent and/or other third parties were involved in the approach or negotiation in relation to the transfer, employment or registration of the Player:

FAILURE TO FULLY COMPLETE AND SIGN THIS DECLARATION BY A CLUB, PLAYER OR AGENT WILL CONSTITUTE A BREACH OF THE RFU REGULATION 8 BY THE NON-SIGNING PARTY AND WILL BE SUBJECT TO A FINE OF UP TO £1,000.

ANY FALSE OR MISLEADING DECLARATION MAY CONSTITUTE A BREACH OF RFU REGULATIONS AND BE SUBJECT TO DISCIPLINARY ACTION IN ACCORDANCE WITH RFU REGULATION 19.

	Agent	Club	Player
INITIALS			

SECTION 2: FEES & PAYMENTS

A. PAYMENT(S) TO AGENT PROVIDING SERVICES TO THE PLAYER

The information below must be completed in respect of the Agent that has conducted Agent Activity for, or on behalf of, the **Player**, whether directly or indirectly (e.g. including any agents that are subcontracted). This must include all Agents who will receive a fee from the Player as a result of the Agency Activity.

DETAILS OF AGENTS FEES PAYABLE

Relevant Season	Total Amount per annum (£)	Fees as a % of salary
e.g. 2018/2019		
e.g. 2019/2020		
etc..		

DETAILS OF PAYMENT

Player to tick and initial relevant method of payment

<p>P11D Benefit The Player confirms that he/she has authorised the Club to discharge the above sums on his/her behalf as a benefit in kind OR</p>	
<p>Direct Payment by player The Player confirms that he/she is paying the above sums to the Agent directly OR</p>	
<p>Deduction from salary The Player confirms that he/she has authorised the Club pursuant to section 2 above to deduct the above agents fees from his/her net salary and pay them to the Agent in discharge of his/her liability in relation to those sums, and that the Club has agreed to do so.</p>	

B. PAYMENT(S) TO AGENT PROVIDING SERVICES TO CLUB(S)

The information below must be completed in respect of the Agent that has conducted Agent Activity for, or on behalf of, the **Club** whether directly or indirectly (e.g. including any agents that are subcontracted). This must include all Agents who will receive a fee from the Club as a result of the Agent Activity.

DETAILS OF REMUNERATION/PAYMENT

Relevant Season	Total Amount (£)	Fees as a %
e.g. 2018/2019		
e.g. 2019/2020		
Etc..		

	Agent	Club	Player
INITIALS			

SECTION 3: DECLARATION TO BY SIGNED BY ALL PARTIES

ANY FALSE OR MISLEADING DECLARATION MAY CONSTITUTE A BREACH OF RFU REGULATIONS AND BE SUBJECT TO DISCIPLINARY ACTION IN ACCORDANCE WITH RFU REGULATION 19.

This Declaration constitutes an Application Document (as defined in RFU Regulation 1) which is required in order for a player to be registered in accordance with RFU Regulation 14. The Declaration must be signed and returned by the Club to the RFU to enable the player’s registration. Where the Club is not seeking registration of the player this Declaration must be submitted to the RFU within 28 days of signature of all Player Contracts entered into between the Club and Player.

The undersigned confirm that:

- P11D payments will be treated as a benefit in kind to the Player for income tax purposes and that the Player will be liable to income tax on any amounts paid to the Agent on his behalf;
- The Agent and Club has explained the implications of the arrangements to the Player;
- The Player has been given the opportunity to take independent advice;
- The information contained in the present form is correct, complete and accurate to the best of their knowledge;
- Pursuant to the requirements of the Regulations, the undersigned are required to provide the above information to Premier Rugby Limited and/or the Rugby Football Union;
- That the undersigned have completed and supplied to the RFU the relevant representation contract(s) and disclosure documents in relation to the transaction and that no payment to an Agent, other than that specified in the relevant representation contract(s) or on the present form, will be made, sought or accepted by the undersigned in respect of this transaction;
- Each Agent confirms he/she is permitted to act on behalf of the relevant parties. The provision of untrue or misleading information may result in disciplinary action.

The undersigned consent to the Rugby Football Union holding and processing the data set out in this Declaration and such other supporting documents as more specifically described in the RFU Regulatory and Governance Privacy Policy which is available here:

https://www.englandrugby.com/mm/Document/AboutRFU/General/01/32/98/23/RFURegulatoryandGovernanceNotice_English.pdf

THIS DECLARATION MUST BE SIGNED BY ALL INDIVIDUALS REFERENCED BELOW. BY SIGNING THIS DELARATION, YOU HEREBY CONFIRM THAT, TO THE BEST OF YOUR KNOWLEDGE:

- (A) THE INFORMATION AND STATEMENTS SET OUT HEREIN ARE TRUE AND ACCURATE; AND
- (B) FULL AND PROPER ENQUIRIES HAVE BEEN MADE IN RELATION TO THE CONTENT OF THE DECLARATION.

SIGNED FOR AND ON BEHALF OF THE CLUB:		SIGNED BY THE PLAYER:	
Signature		Signature	
Print name.....		Print name.....	
Date.....		Date.....	
SIGNED BY PARENT/GUARDIAN (If Player is Under 18):		SIGNED BY REGISTERED AGENT (if applicable):	
Signature		Signature	
Print name.....		Print name.....	
Date.....		Date.....	
		Agent’s Registration Number.....	
SIGNED BY ANY OTHER AGENT INVOLVED IN THE TRANSACTION AND NOTED IN SECTION 1 ABOVE			
Signature		Print name.....	
Date.....		Agent’s Registration Number:	

	Agent	Club	Player
INITIALS			